

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, August 23, 2016 @ 5:00 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

**I. Call Meeting to Order**

**II. Determination of Quorum**

**III. Invocation**

**IV. Public Comments**

**V. Presentations**

- A. Presentation on the Texas Workforce Commission *Skills Development Fund* Grant Award in the Amount of \$2.6 Million
- B. Presentation on Valley Scholars Program and the 11th Annual A Night with the Stars

**VI. Consideration and Action on Consent Agenda**

- A. Approval of Board Meeting Minutes
  - 1. July 26, 2016 Regular Board Meeting
- B. Approval and Authorization to Accept Grant Award(s)
  - 1. The Jobs and Education for Texas (JET) grant from the Texas Workforce Commission in the amount of \$120,585
  - 2. The College Readiness and Success Models Grant from the Texas Higher Education Coordinating Board in the amount of \$125,000
  - 3. The Skill Development Fund for Healthcare Consortium from the Texas Workforce Commission in the amount of \$2,602,165
  - 4. Additional Grant(s) Received/Pending Official Award

**VII. Consideration and Action on Committee Items**

**A. Education and Workforce Development Committee**

- 1. Review of Presentation to the Education and Workforce Development Committee:
  - a. Presentation on Recruitment Efforts at the South Texas College La Joya Teaching Center

## B. Finance and Human Resources Committee

1. Review and Action as Necessary on Award of Proposals, Purchases, and Renewals
  - A. Awards
    - 1) Food Service – Nursing and Allied Health Campus (Award)
    - 2) Printing Projects (Award)
      - i. Printing Projects
      - ii. General Purpose Printing
  - B. Instructional Items
    - 3) Testing Materials – CAAP (Purchase)
  - C. Non – Instructional Items
    - 4) Professional Agency and Media Planning Services (Purchase)
    - 5) Business Skills Training Services (Renewal)
    - 6) Elevator Maintenance Agreement (Renewal)
    - 7) Merchant Services (Renewal)
    - 8) Office Supplies (Renewal)
    - 9) Online Defensive Driving Training (Renewal)
  - D. Technology
    - 10) On-Demand Subscription Library (Purchase)
    - 11) Banner Application Maintenance Agreement (Renewal)
    - 12) Data Hosting and Maintenance Agreement (Renewal)
    - 13) Desktop Computer Software License Agreement (Renewal)
    - 14) Email Security Software License Agreement (Renewal)
    - 15) Enterprise Security Manager License Agreement (Renewal)
    - 16) Hardware and Software Maintenance and Support Agreement (Renewal)
    - 17) Internet Services – Pecan Campus (Renewal)
2. Review and Action as Necessary on Revision and Deletion of Personnel Policies
  - Revision
    - Revise Policy #4002 and Renumber to Policy #4919: *Standards of Conduct*
    - Revise Policy #4910: *Employee Complaint Procedure*
    - Revise Policy #4911: *Disciplinary Documentation Procedures for Non-Annual Employees and Non-Renewal of Annual Employees*
    - Revise Policy #4921: *Termination of Annual Employees During the Term of Their Letter of Appointment*
  - Deletion
    - Delete Policy #4920: *Discipline and Dismissal*
3. Review and Action as Necessary on Disposal of Surplus Property at \$1,000 and Over
4. Review and Action as Necessary on Write-off of Obsolete Fixed Assets and Capital Assets at \$3,000 and Over

5. Review and Discussion of South Texas College Proposed 2016 Tax Rate.
6. Review and Action as Necessary To Take Record Vote and Schedule Two Public Hearings Regarding Adoption of the Proposed Tax Rate that Exceeds the Lower of the Effective Tax Rate or the Rollback Tax Rate
7. Review and Action as Necessary on Contract Extension for BBVA Compass Commercial Card Services (Accounts Payable Card)
8. Discussion and Action as Necessary on Request for Qualifications (RFQ) Evaluation Process for Professional Services
9. Review and Action as Necessary on Revised Tuition and Fees Schedules for FY 2016 - 2017
  - Student Tuition and Fees
  - Dual Credit Tuition and Fees

### **C. Facilities Committee**

1. Update on Status of Board Request to Broaddus & Associates for Project and Program Accountability
2. Update on Status of 2013 Bond Construction
3. Review and Update on Guaranteed Maximum Prices for the 2013 Bond Construction Projects
  - 1) Pecan Campus Parking and Site Improvements
  - 2) Starr County Campus Health Professions and Science Building
  - 3) Starr County Campus Library
  - 4) Starr County Campus Student Activities Building Expansion
  - 5) Starr County Campus Student Services Building Expansion
  - 6) Starr County Campus Workforce Training Center Expansion
  - 7) Starr County Campus Parking and Site Improvements
  - 8) Nursing and Allied Health Campus Parking and Site Improvements
4. Review and Action as Necessary on Amendment to Civil Engineer Agreement for the 2013 Bond Construction Technology Campus Parking and Site Improvements
5. Review and Action as Necessary on Amendment to Construction Manager-at-Risk Contract with Skanska USA Building to Include Increased Scope of Services for the Non-Bond Construction Mid Valley Campus Library Renovations
6. Review and Action as Necessary on Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Pecan Campus South Academic Building
7. Review and Action as Necessary on Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Pecan Campus STEM Building
8. Review and Action as Necessary on Revised Exterior Elevations and Floor Plans for the 2013 Bond Construction Starr County Campus Student Services Expansion

9. Review and Action as Necessary on Revised Exterior Elevations and Floor Plans for the 2013 Bond Construction Starr County Campus Student Activities Building Expansion
10. Review and Action as Necessary on the Proposed Master Plan for the Regional Center for Public Safety Excellence
11. Update on and Action as Necessary to Document Construction Progress for the 2013 Bond Construction Pecan Thermal Plant
12. Review and Action as Necessary on Proposed Use of Buyout Savings for the 2013 Bond Construction Mid Valley Campus Projects
13. Review and Action as Necessary on Color Boards for the 2013 Bond Construction Projects
  - 1) Nursing and Allied Health Campus Expansion
  - 2) Technology Campus Southwest Building Renovations
  - 3) Pecan Campus North Academic Building
  - 4) Pecan Campus Student Activities and Cafeteria
14. Review and Action as Necessary on Contracting Construction Services for the Non-Bond Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room
15. Review and Action as Necessary on Substantial Completion and Final Completion of the Following Non-Bond Construction Projects
  - 1) District Wide Building to Building ADA Improvements
  - 2) Pecan Campus Upgrade Fence along 31st Street
16. Update on Status of Non-Bond Construction Projects

**VIII. Consideration and Approval of Checks and Financial Reports**

**IX. Executive Session**

1. Update and Action as Necessary Regarding Texas Higher Education Coordinating Board Audit on Continuing Education Formula Funding

**X. Informational Items**

- President's Report
- Board Committee Meeting Minutes from August 9, 2016:
  - Education and Workforce Development
  - Facilities
  - Finance and Human Resources

## **XI. Announcements**

### **A. Next Meetings:**

- Tuesday, September 13, 2016
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – First Public Hearing on the 2016 Tax Rate
  - 5:30 p.m. – Finance, Audit, & HR Committee
  
- Tuesday, September 20, 2016
  - 5:30 p.m. – Second Public Hearing on the 2016 Tax Rate
  
- Tuesday, August 23, 2016
  - 5:30 p.m. – Regular Meeting of the Board of Trustees